

January 21st, 2020 Minutes

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Jan. 21 with the following members present: Noem, Rudebusch, Saathoff, Baldwin and Roe. No one absent.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Rudebusch to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Roe seconded by Baldwin to approve the minutes of Jan. 7, 2020 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt. met with the Board. He stated they had been out on the week-end opening roads and helping ambulances get to homes. The loader had been having trouble and they have worked on it and Butler has worked on it. He went to Sioux Falls twice over the week-end to get parts and also picked up two new sanders cost about 17,760.00 each because old ones had large holes in them and not useable. The dept is installing them in the trucks today. He stated he has plenty of salt on hand and is getting more sand to mix with it. He had been notified that the County will get 165,594.82 for STP payout program from the State for road and bridge maintenance, repair and reconstruction. He presented paper work from the state for the ER projects to proceed. Motion by Saathoff seconded by Roe to authorize the Chairman to sign such which includes ER projects on 188th St by 446th Ave., South of Bryant and west of Hayti. All members voting Aye. Motion Carried. He stated that the load limits have to be sent into Pierre.

LOAD LIMITS: Motion by Saathoff seconded by Rudebusch and all members voting Aye. Motion Carried, to approve the following Resolution, WHEREAS, the County of Hamlin SD is responsible for the maintenance of certain highways under its jurisdiction, WHEREAS it appears that said highways, by deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or restrictions as to weight of vehicles are imposed and WHEREAS the County of Hamlin lacks the scale equipment with which to enforce weight limits, NOW THEREFORE pursuant to SDCL 32-14-16 and any laws amendatory thereto, be it resolved that the load limit on Hamlin County asphalt roads and some gravel roads within the county of Hamlin SD shall be 7 ton per axel. This resolution will be in effect for a full 75 day period. IT IS FURTHER RESOLVED that there shall be erected and maintained signs designating the provision of this Resolution as provided by State law and that the Resolution shall be effective until or unless such signs are erected and maintained. IT IS FURTHER RESOLVED that the County of Hamlin shall request the SD Highway Patrol to enter the County of Hamlin with scales adequate to weigh motor vehicles to ensure compliance with State Laws pertaining to vehicle weight and with the weight laws established by this Resolution, IT IS FURTHER RESOLVED that this Resolution be effective each and every year hereafter unless repealed or modified by duly enacted Resolution, Dated at Hayti SD this 21 day Jan. 2020. Doug Noem Chairman

LIQUOR LICENSE TRANSFER: Hearing was held as advertised for liquor license transfer. No one appeared. Motion by Rudebusch seconded by Baldwin to approve the transfer of liquor license from Todd Voss & Robert Winter to VW ENT LLC located on Lot 1B except the N 120' of the plat entitled Lot 1A and 1B Myklemyres Sub in Hamlin County replat of part of Lot 1 Myklemyres Sub and Government Lots 3 and 4 Section 30-T113-R52W in Norden Township. All members voting Aye. Motion Carried.

DEPARTMENT HEADS: Chad Schlotterbeck Sheriff, John Delzer States Attorney, Chris Schafer Director of Equalization, Cheslie Gustafson Janitor, Jessica Trautner Treasurer, Bryan Pedersen Highway Supt and Amber Raasch Register of Deeds met with the board. They stated they would like to see the longevity benefit improved and presented what other counties were using. Chad gave a presentation of a step program for salaries for his department which he would like to use. The Board will look this over. Chad requested permission to attend the Sheriffs conference in Deadwood April 20-24 and also for Deputy Tristan Molitor to attend a training session in Deadwood April 19-21 The Board approved the travel requests.

EXECUTIVE SESSION: Motion by Rudebusch seconded by Roe to go into executive session at 11:20 for personnel reasons SDCL 1-25-2 (1) All members voting aye. Motion Carried. The Chairman declared them out at 12:00

PUBLIC COMMENT: Randy Taschner met with the Board to show them some idea's for removing the water off of 188th St west of Hayti. Both sides of water do not have anyway to flow out or reduce the amount of water. The road is used for school, farming activities , and is a main road. He was proposing to pump the water off the road. Cost to rent pumping equipment estimate is 69,780.00 plus about 31,050 estimate for gas. For a company to do this cost would be estimate 119,570.00 plus estimate of gas 24,840 and estimate to raise intersection would be about 35,714 He would have to get permission from neighbors and is going to talk to Game& Fish Dept in Watertown this afternoon.He thinks the Game & Fish would have to buy some land. He thinks this would be a better option than building the road up again. It has already been built up three times. He stated he is still just working on this.

FIRST DISTRICT CONTRACTS: Motion by Ruebusch seconded by Roe to authorize the Chairman to sign the Letter of Agreement for Jan. 1,2020-Dec. 31,2020 with First District Assoc. for the Director of Equalization maintenance of Hamlin County's parcel database for 2,000.00 and for the Director of Equalization County GIS Website Hosting Needs for 5,000.00 All members voting Aye. Motion Carried.

ABATEMENTS: Motion by Roe seconded by Baldwin to approve the following abatements: Record 6978 was listed as None owner occupied and should be owner occupied Norden Township tax was 728.12 abate 165.72;Record # 7163 property was listed in Hamlin School District and should be in Arlington School District tax was 263.46 add on 47.46 tax Record 5813 Norden Township mobile home paid tax in advance total tax 1414.86 abate 793.12 Record 5764 in Norden Township exemption of some of the property not listed total tax 3952.86 abate 1142.28 All members voting Aye. Motion Carried.

ANNUAL TOWNSHIP MEETING: The Board set the annual meeting with the townships for Feb. 18 at 10:00 am

ZONING BOARD MEMBERS: Motion by Saathoff seconded by Roe to re-appoint John Pantzke and Leonard Kemnitz to three year terms on the zoning board.All members voting Aye. Motion Carried.

PLAT: Motion by Rudebusch seconded by Saathoff to approve the following plat of Jesse and Allison Saathoff Addition in the County of Hamlin SD located in the Southwest Quarter of the Northwest Quarter of Section 21,T113N,R51W of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

FUEL QUOTE: Jan.21 in Hazel #1 Diesel Hamlin Co Farmers Coop 2.34 Farmers Union 2.33 All quotes do not contain certain taxes.

COUNTY FEES: Motion by Rudebusch seconded by Saathoff to set the following fees charged by the County for certain services: Director of Equalization 1.00 per page, spreadsheet copy 2.00 for two pages and .50 for each additional page 750.00 for entire export of files: Treasurer .25 per page COPY MACHINE Per page.15 letter size.20 legal size and .50 large size REGISTER OF DEEDS: all charges set by SDCL except transfer spreadsheet 5.00 a month and .40 cents per instrument AUDITOR: Tax lists partial list 25.00 Entire county list 50.00 Ag Building rental 50.00 per day or 100.00 per day for commercial use of Ag Building; for storage 20.00 per month under show ring,40.00 per month for storage in buildings, 15.00 per month for campers parked just on the 4-H grounds which are not under any cover. Such campers should be parked as to not interfered with snow removal. All campers should sign a liability sheet removing the County from any liability. SHERIFF: fingerprinting 10.00 accident report 4.00 with pictures 5.00 - 6.00 ZONING: Building permits will include the cost of materials and labor 0-10,000 cost 40.00 ; 10,000 and up cost 40.00 plus 2.00 per thousand Special meeting 700.00 Building without a permit double the permit cost Rezoning request 500.00 Conditional Use permit 300.00 Variance permit 500.00 Plat 40.00 CAFO Class A 500.00 All members voting Aye. Motion Carried.

STORM WEATHER SPOTTERS: Motion by Saathoff seconded by Roe to approve the List of storm weather spotters : David Schaefer, Kelly Olsen, Roger Smith, Bob Koistinen, Shawn Mullaney, Nathan Popham, Bryan Petersen, Joe Trautner, Chuck Olson, Lynn Olson, Matt Miller, Terry Sorensen, Vikki Koistinen, Dwight Reitz, Dustin Foster, Jeff Shepherd, Scott Koistinen , Ken Pedersen, Matt Aas, Vic Erlacher, Justin Koistinen and Steve Vanheerde. All members voting Aye. Motion Carried

ZONING: Tom Nealon Zoning Officer met with the Board and discussed what was gone over at the zoning meeting.

CLAIMS PAID: SD Public Health Lab blood tests 150.00 Lingo Communications phones Auditor 11.81 Register of Deeds 11.97 Assessor 12.96 Treasurer 19.05 Weed 11.81 Courthouse 11.81 Extension 11.81 LIEAP 12.28 SDACO part of Register of Deeds fees to state 268.00 State Treasurer, State had overpaid all counties , returned to them 57.64 Weed & Pest Conference Weed registration 330.00 Century Link, 911 trunking charge 316.57 Ottertail Power Ag Bldg elec 69.89 Courthouse elec. 681.58 Verizon Sheriff cell phones and air cards 528.84
SD DEPT OF REVENUE: money sent to the state: Motor Vehicle License 105,784.62 Drivers License 735.00 Birth Fees 80.00 Total sent 106,599.62

SALARY SCHEDULE: Motion by Baldwin seconded by Roe to approve the following salaries for the year 2020 and to adopt a new longevity policy: Monthly Salaries: Doug Noem Commissioner 975.00 Randall Rudebusch Commissioner 975.00 Larry Saathoff Commissioner 975.00 Jay Baldwin Commissioner 975.00 Leland Roe Commissioner 975.00 Jessica Trautner Treasurer 3900.75 Chris Schafer Director of Equalization 4000.00 Amber Raasch Register of Deeds 3900.75 Dixie Opdahl Auditor 4171.13 John Delzer States Attorney 4225.20 David Schaefer Emergency & Disaster, 911 and Veterans Service Officer 4928.70 Chad Schlotterbeck Sheriff 4368.00 Bryan Pedersen Highway Supt 4441.50 Brad Anderson Weed Supervisor 3045.00 Gary Schumacher Deputy State Attorney 900.00 Chelsie Gustafson 2894.30 Gayleen Rothenberger 3090.00 Donna Eide 2832.50 Deb Goebel 2832.50 Hourly wages: Sheila Jewell Deputy Treasurer 15.45 Teresa Peterson Bookmobile 15.45 Don Guthmiller Clerk Auditor 15.45 Roberta Jensen Hemish Deputy Treasurer 15.45 Kelle Dragt Clerk Assessor 15.45 Nanci Dragt Clerk Assessor 15.45 Margaret Martz Deputy Register of Deeds 15.45 Bonnie Jankord Bookmobile 15.45 Jan Schiernbeck Bookmobile 15.45 Kelly Olsen Emergency & Disaster 15.45 Cathy Popham Highway Bookkeeper 18.54 Tristin Molitor Deputy Sheriff 21.20 Tayt Alexander Chief Deputy Sheriff 22.31 + 100.00 Website Zachary Vidmar Deputy Sheriff 18.54 Taylor Shantz Deputy Sheriff 18.54 Darrion Poppen Deputy Sheriff 21.20 Highway Employees per hour Rodney Anderson 19.06 Alan Gallisath 19.06 Marc Lewno 19.06 Ronald Moore 19.06 Daniel Platz 18.06 Jeff Shepherd 19.06 Stanley Singrey 19.06 Eric Solsaa 19.06 Logan Twait 19.06 Weed Summer Help Experience 17.00 Non experienced 16.00 Extension summer help 12.00 Janitor Help 15.00 Election workers 9.30 Zoning Board Per Diem 100.00 Weed Board Per Diem 50.00 Weed Board all day meeting 100.00 All members voting Aye. Motion Carried.

SEMI ANNUAL COUNT OF TREASURERS MONEY: Commissioners Leland Roe and Doug Noem counted the cash in the Treasurer’s office.

The Auditor reported the cash on hand in the Treasurer’s office as of Jan. 2,2020

Checking Account	\$131,445.33
Money Market	\$2,445,432.71
CD’s	\$4,050,000.00
Cash on Hand	\$1,661.76
Credit Card Deposit on Hand	\$196.67
Petty Cash	\$400.00
Cash Items	\$204.40
Checks on Hand	\$52,707.22
Total	\$6,682,048.09

Of this the following belongs to...

General Fund	\$4,028,043.17
Special Revenue	\$2,201,202.36
Schools	\$55,436.35
Townships	\$119,790.94
Cities & Towns	\$26,041.06
Trust and Agency Funds	\$251,534.21
Total	\$6,682,048.09

Meeting adjourned at 1:15 pm until Feb. 4,2020 at 9:30 am in the Commissioners room County Courthouse at Hayti.

Doug Noem, Chairman of the Board

Dixie Opdahl Hamlin County Auditor

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