

## January 19, 2021

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Jan. 19, 2021 with the following members present: Noem, Saathoff, Baldwin, Rudebusch and Roe. No one absent. Also present was John Delzer States Attorney.

The Chairman led the Board in the Pledge of Allegiance.

**AGENDA:** Motion by Saathoff seconded by Roe to approve the agenda as posted. All members voting Aye. Motion Carried.

**MINUTES:** Motion by Rudebusch seconded by Baldwin to approve the minutes of Jan. 5, 2021 All members voting aye. Motion Carried.

**HIGHWAY DEPT:** Bryan Pedersen Highway Supt met with the Board. Discussion on changing the load limits. Commissioner Saathoff requested no road limits on FAS roads. Bryan requested permission for the Highway employees to attend a pit safety training on Jan 26- 27 in Watertown provided by the insurance company at no cost to the county except for dinner meal. Five employees would be allowed to come each day because of COVID restrictions. Bryan also presented each Commissioner with the annual Report of the Highway Dept. Bryan stated a printer that was purchased in 2006 was not working and should be destroyed. They can purchase one from Connecting Point for 750.00 which would also include set up. The Board declared the old printer as surplus and to purchase new one. The Board decided not to hold the annual meeting with the townships due to COVID. Letters with rates, Director of Equalization rates and Weed spraying rates would be sent out to all township officers.

**NORTHERN NATURAL GAS:** Northern Natural Gas was requesting a perpetual renewal to the existing road crossing permit extended by the county on March 15, 2011. Motion by Roe seconded by Saathoff to authorize the Chairman to sign the perpetual renewal to the existing road crossing permit for Northern Natural Gas. All members voting Aye. Motion Carried.

**LOAD LIMITS:** Motion by Rudebusch seconded by Baldwin to leave road limits the same as last year and to approve the following Resolution: WHEREAS, the County of Hamlin SD is responsible for the maintenance of certain highways under its jurisdiction, WHEREAS it appears that said highways, by deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or restrictions as to weight of vehicles are imposed and WHEREAS, the County of Hamlin lacks the scale equipment with which to enforce weight limits, NOW THEREFORE pursuant to SDCL 32-14-16 and any laws amendatory thereto, be it resolved that the load limit on Hamlin County asphalt roads and some gravel roads within the County of Hamlin SD shall be 7 ton per axel. This resolution will be in effect for a full 75 day period. IT IS FURTHER RESOLVED that there shall be erected and maintained signs designating the provision of this Resolution as provided by State law and that the Resolution shall be effective until or unless such signs are erected and maintained. IT IS FURTHER RESOLVED that the County of Hamlin shall request the SD Highway Patrol to enter the county of Hamlin with scales adequate to weigh motor vehicles to ensure compliance with State Laws pertaining to vehicle weight and with the weight laws established by this Resolution, IT IS FURTHER RESOLVED that this Resolution be effective each and every year hereafter unless repealed or modified by duly enacted Resolution. All members voting Aye. Motion Carried. Dated at Hayti SD this 19<sup>th</sup> day of Jan. 2021 Douglas Noem Chairman Attest: Dixie Opdahl Hamlin County Auditor

**CLARK ENGINEERING:** Clark Engineering had sent a contract for a proposal for Engineering Services for 183<sup>rd</sup> St Construction and Bridge Removal 29-029-051 for overhead bridge and railroad crossing. They proposed to provide the services for a fixed fee of 150,000.00 Commissioner Saathoff thought bids should be taken for the engineering services. The Board contacted Clark Engineering by speaker phone to check on lowering proposed cost. Clark Engineering agreed to lower the cost to 125,000 They will also contact the railroad. The Board decided taking bids for engineering could take quite some time and the County can not proceed with the railroad until the engineering is done. Motion by Roe seconded by Rudebusch to authorize the Chairman to sign the adjusted cost contract of 125,000 with Clark Engineering. All members voting Aye. Motion Carried.

**SOIL CONSERVATION:** James Anderson representing the Soil Conservation stated it the County would want the Soil Conservation to order the necessary tree replacements for the courthouse lawn and they could plant them also. David Schaefer had been working on a plan for this. James will check with David about this.

**PUBLIC COMMENT:** No public comment was heard.

**EXECUTIVE SESSION:** Motion by Roe seconded by Rudebusch to do into executive session at 10:20 for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 10:45

**SALARY SCHEDULE:** Motion by Baldwin seconded by Saathoff to approve the following salary schedule: Monthly amounts: Douglas Noem 1000.00 Larry Saathoff 1000.00 Jay Baldwin 1000.00 Randall Rudebusch 1000.00 Leland Roe 1000.00 Treasurer Jessica Trautner 4125.00 + longevity 25.00 Director of Equalization Chris Schafer 4225.00 + longevity 25.00 Register of Deeds Amber Raasch 4125.00 + longevity 25.00 Auditor Dixie Opdahl 4400.00 + longevity 225.00 States Attorney John Delzer 4330.00 + longevity 25.00 David Schaefer Emergency & Disaster 4100.00 +longevity 75.00 David Schaefer Veterans Service 950.00 Sheriff Chad Schlotterbeck 4902.00 + longevity 100.00 Highway Supt Bryan Pedersen 4678.00 + longevity 175.00 Gary Schumacher Deputy States Attorney 900.00 Cheslie Gustafson Janitor 2967.00 + longevity 25.00 Gayleen Rothenberger Deputy Director of Equalization 3200.00 + longevity 25.00 Donna Eide Nurses Sec. 2903.00 + longevity 75.00 Deb Goebel Extension Sec. 2903.00 + longevity 175.00 Brad Anderson Weed Supervisor 3121.00 Hourly Rates: Sheila Jewell 15.83 Teresa Petersen 15.83 Don Guthmiller 15.83 Roberta Jensen Hemish 15.83 Margaret Martz 15.83 Bonnie Jankord 15.83 Renee Platz 17.00 Kelly Olsen 15.83 Cathy Popham 19.00 + longevity 150.00 Tristin Molitor 21.73 Tayt Alexander 22.87 + longevity 75.00 + Website 100.00 Zach Vidmar 20.00 Taylor Shantz 20.00 Darrion Poppen 21.73 Weed Summer help 17.00 – 18.00 Extension summer help 12.00 Zoning Per diem 125.00 Weed Board Per diem 50.00 Weed all day meeting 100.00 Janitor help 15.00 Coroner Fee 150.00 Ronald Moore 19.60 Rodney Anderson 19.60 + longevity 50.00 Jeff Shepherd 19.60 + longevity 75.00 Alan Gallisath 19.60 + longevity 50.00 Stanley Singrey 19.60 + longevity 200.00 Marc Lewno 19.60 Logan Twait 19.60 + longevity 25.00 Daniel Platz 19.60 Eric Solsaa 19.60 + longevity 50.00 All members voting Aye. Motion Carried.

**MEMORANDUM OF UNDERSTANDING:** Motion by Saathoff seconded by Roe to authorize the Chairman to sign the Memorandum of Understanding between SDSU Extension and Hamlin County and that Brookings will supply a 4-H Advisor at the cost to the county of 10,310.00 All members voting Aye. Motion Carried.

**FIRE SUPPRESSION:** Motion by Rudebusch seconded by Roe to appoint David Schaefer as the designee for fire suppression assistance as required by the SD Dept of Agriculture. All members voting aye. Motion carried.

**PUBLIC DEFENDER:** Motion by Rudebusch seconded by Baldwin to authorize the Chairman to sign the Public Defender Contract for the year 2021 with Bratland Law with pay only if needed. All members voting Aye. Motion Carried.

**SHERIFF:** Chad Schlotterbeck Sheriff and Tayt Alexander Deputy met with the Board. Chad requested permission for him to attend the State Sheriffs meeting in Deadwood April 19-23 and for Zach Vidmar Deputy to attend a drug conference in Deadwood May 5-7 The Board approved such. Tayt requested to apply for a homeland security grant for two APX 4500 radios with extender cost 4656.95 each, one fingerprint scanner and software 4999.00 and one drive X cell phone booster kit 391.01 If they receive this grant it would pay 100% of cost. They are just applying at this time. Motion by Roe seconded by Baldwin to allow them to apply for the grant. All members voting Aye. Motion Carried.

**STORM WEATHER SPOTTERS:** Motion by Saathoff seconded by Roe to approve the list of storm weather spotters: David Schaefer, Kelly Olsen, Roger Smith, Bob Koistinen, Shawn Mullaney, Nathan Popham, Bryan Petersen, Joe Trautner, Chuck Olson, Lynn Olson, Matt Miller, Terry Sorensen, Vikki Koistinen, Dwight Reitz, Dustin Foster, Jeff Shepherd, Scott Koistinen, Ken Pedersen, Matt Aas, Vic Erlacher, Justin Koistinen and Steve Vanheerde. All members voting aye. Motion Carried.

**COUNTY FEES:** Motion by Saathoff seconded by Baldwin to set the following fees charged by the County for certain services:

DIRECTOR OF EQUALIZATION: 1.00 per page, spreadsheet copy 2.00 for two pages and .50 for each additional page 750.00 for entire export of files; Treasurer.25 per page Copy Machine Per page .15 letter size.20 legal size and .50 large size

REGISTER OF DEEDS: all charges set by SDCL except transfer spreadsheet 5.00 a month and .40 cents per instrument

AUDITOR: Tax lists partial list 25.00 Entire county list 50.00 Ag Building rental 50.00 per day or 100.00 per day for commercial use of Ag Building, for storage 20.00 per month under show ring,40.00 per month for storage in buildings, 15.00 per month for campers parked just on the 4-H grounds which are not under any cover. Such campers should be parked as to not interfere with snow removal. All campers should sign a liability sheet removing the County from any liability.

SHERIFF: fingerprinting 10.00 accident report 4.00 with pictures 5.00-6.00

ZONING: Building permits will include the cost of materials and labor 0-10,000 cost 40.00;10,000 and up cost 40.00 plus 2.00 per thousand special meeting 700.00 Building without a permit double the permit cost, rezoning request 500.00 Conditional use permit 300.00 Variance Permit 500.00 Plat 40.00 CAFO Class A 500.00 all members voting Aye. Motion Carried.

**ZONING BOARD MEMBERS:** Motion by Rudebusch seconded by Baldwin to approve Robbie Fedt and Scott Popham for three-year terms on the Zoning Board. All members voting Aye. Motion Carried.

**CLAIMS PAID:** Verizon Sheriff cell phones and air cards 493.64 Ottertail Power Ag Bldg Elec. 71.29 Courthouse Elec 696.90 State 24/7 Program 24/7 fees to State 2107.00 Lingo Communications phones Auditor 17.05 Register of Deeds 17.05 Assessor 17.05 Treasurer 17.05 Weed 17.05 Courthouse 17.05 Extension 17.05 LIEAP 17.06 Hayti Post Office Postage 55.00

**FUEL QUOTES:** Jan. 6 in Hayti #1 Diesel Hamlin Co Farmers Coop 2.07 Farmers Union 2.09 Jan. 19 in Bryant #1 Diesel Hamlin Co Farmers Coop 2.17 Farmers Union 2.15 Jan. 19 in Hazel #1 Diesel Hamlin Co Farmers Coop 2.17 Farmers Union 2.15 All quotes do not contain certain taxes.

**OATHS:** Oaths were taken for the elected positions starting Jan. 1: Leland Roe District 2 Commissioner, Douglas Noem District 3 Commissioner, Jessica Trautner Treasurer; and Donna Thompson County Coroner.

**STATES ATTORNEY:** Motion by Roe seconded by Rudebusch to authorize the Chairman to sign the following: Whereas 2020 was a year in which a general election was held; and Whereas 2020 no candidate filed a petition for the Hamlin County State's Attorney; and Whereas SDCL mandates that in the event that there be vacancy in office for States Attorney that the Hamlin County Commissioners shall appoint a person to serve as States Attorney for the remainder of the term or until the next general election, NOW THEREFORE, there being a vacancy in the office for Hamlin County States Attorney, the Hamlin County Commission does hereby appoint John Delzer to serve as State's Attorney until the next general election. All members voting Aye. Motion carried.

**DIRECTOR OF EQUALIZATION:** The Board discussed the operations of the Director of Equalization office with Chris Schafer. He answered questions concerning procedures.

**HAZARD MITIGATION:** The Chairman signed the Hazard Mitigation Grant Program Award for an engineering study for the removal of flood waters adjacent to the southeast portion of Estelline City. This is all through a group in Estelline going through the county.

**TREASURERS CASH COUNT:** Commissioner Baldwin and Commissioner Roe did the semi annual check of money in the Treasurer's Office total 8,212,696.67

Meeting adjourned at noon until Feb. 2 2021 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Douglas Noem  
Chairman

Dixie Opdahl  
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color,national origin,sex,religion,age or disability in employment or the provision of service.