

March 3,2020

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on March 3,2020 with the following members present: Noem, Baldwin, Saathoff, Rudebusch and Roe. No one absent. Also present was John Delzer, State's Attorney.

The Chairman led the Board in the Pledge of Allegiance.

**AGENDA:** Motion by Saathoff seconded by Rudebusch to approve the Agenda as posted. All members voting Aye. Motion Carried.

**MINUTES:** Motion by Roe seconded by Baldwin to approve the minutes of Feb. 18,2020 All members voting Aye. Motion Carried.

**EXECUTIVE SESSION:** Motion by Roe seconded by Baldwin to go into executive session at 9:35 for litigation purposes (1-25-2) (3) All members voting Aye. Motion Carried. The Chairman declared them out at 10:10

**DECLARE AN EMERGENCY PROCUREMENT:** Motion by Roe seconded by Rudebusch to declare an emergency procurement because of a threat to public health, welfare or safety due to the water situation on roads and travel hazards and to procure a contractor to submit a quote for drain pipe and repair for the Opdahl Slough area. This area is heavily traveled by students going to school and is dangerous. All members voting Aye. Motion Carried.

**BIDS CUTTING EDGES:** 5/8"x8"x7' curved Cutting Edge Titan Machinery 76.32 True North 106.05 RDO Equipment 79.35 Equipment Blades 84.95 Snow Wing Edges Titan Machinery 84.50 True North 120.12 RDO Equipment 87.86 Equipment Blades 100.40 Complete listing of all types available for inspection at Auditors Office. Motion by Roe seconded by Rudebusch to accept the bid on all edges from Titan Machinery. All members voting Aye. Motion Carried.

**CONCRETE PRODUCTS:** 12" RCP Class 5 Cemcast Pipe 14.67 Forterra 15.12 18" Arch RCP Class 3 Cemcast Pipe 34.61 Forterra 38.65 Complete listing of all available for inspection at the Auditors Office. Motion by Rudebusch seconded by Baldwin to accept both bids due to availability. All members voting Aye. Motion Carried.

**HOT MIX:** Class E type 1 Bowes Construction 65.00 per ton 3/4" Mix Design 30% Rap PG 58-28 Duininck 67.50 per ton Complete listing of all classes available for inspection at Auditors Office. Motion by Roe seconded by Saathoff to accept both depending on location of job and cost of mileage. All members voting Aye. Motion Carried.

**PEA ROCK:** Basin Construction out of Hayti 10.50 per ton 3/8" Pea rock Michael Johnson Construction out of Madison 3.50 per ton 1B Pea Rock Northern Con-Agg out of Rauville 5.70 per ton. Motion by Rudebusch seconded by Baldwin to accept the bids of Basin Construction and Northern Con-Agg with distance of picking up each taken into consideration of cost of travel. All members voting Aye. Motion Carried.

**SAND:** Sand delivered to Lake Poinsett: Basin Construction 10.90 per ton. Motion by Roe seconded by Saathoff to accept the bid for sand from Basin Construction. All members voting Aye. Motion Carried.

**ROAD OIL:** MC3000 Flint Hills 563.00 per ton Jebro 602.11 Per Ton. Motion by Rudebusch seconded by Saathoff to accept the bid from Flint Hills. All members voting Aye. Motion Carried.

**METAL CULVERTS:** 15" Culvert 16 GA True North 12.12 per foot. Complete listing of all culverts available for inspection at the Auditors Office. Motion by Baldwin seconded by Saathoff to accept the bid of True North. All members voting Aye. Motion Carried.

**TIRES:** Blade Tires 14.00x24 Radial Tire: Pumps Tire 834.51 Graham 1238.08 W.W. Tire 964.53 Complete listing of all tires including Blade tires, Truck Tires, Pick Up Tires ,Trailer tires available for inspection at the Auditors Office. Motion by Rudebusch seconded by Saathoff to accept the bids from Pumps Tire and W.W. Tire depending on sizes needed and price. All members voting Aye. Motion Carried.

**REMOVE OLD BRIDGES AND INSTALL NEW CULVERTS:** Job A one double barrel 12'x7' concrete box Jeff Argo Excavating 58,000.00 Basin Construction 41,938.85 Clausen & Sons Construction 137,755.35 Job B one double barrel 10'x6' concrete box Jeff Argo Excavating 52,000.00 Basin Construction 35,816.39 Clausen & Sons Construction 117,347.15 Job C four (4) 7'x68'cmp Jeff Argo Excavating 32,000.00 Basin Construction 24,591.88 Clausen & Sons Construction 112,245.10 Job D all 3 jobs combined total cost Jeff Argo Excavating 142,000.00 Basin Construction 102,347.12 Clausen & Sons Construction 367,347.60 Motion by Saathoff seconded by Rudebusch to accept the bid of Job D all 3 jobs combined total cost of Basin Construction for 102,347.12 All members voting Aye Motion Carried.

**BORING UNDER COUNTY ROAD:** Motion by Saathoff seconded by Rudebusch to allow Kopman Farms to install a drain tile 12" yellow mime in Cleveland Township Section 4-113N-54W All members voting Aye. Motion Carried.

**BRIDGE REINSPECTION:** Motion by Saathoff seconded by Roe to authorize the Chairman to sign the bridge reinspection program resolution for use with SDDOT retainer contracts for Clark Engineering through the State. All members voting Aye. Motion Carried.

**OVERHEAD POWER LINES:** Motion by Saathoff seconded by Roe to allow Otter Tail Power Company to install a 115V overhead electric transmission power line – poles are on private land for Sections 22,23,26 and 27 -114-52 known as 188<sup>th</sup> St ,Section 4 and 33 in 113-114 -51 known as 190<sup>th</sup> Ave & 463 St Sections 25 and 26 in 114-52 known as 459<sup>th</sup> Ave ,Sections 35 & 36 -114-51 known as 465<sup>th</sup> Ave and Sections 31 and 6-114-113-51 known as 190<sup>th</sup> St . All members voting Aye. Motion Carried.

**EXECUTIVE SESSION:** Motion by Rudebusch seconded by Saathoff to go into executive session for litigation matters (1-25-2) (3) at 10:30 All members voting Aye. The Chairman declared them out at 10:50

**LAKE POINSETT BACK LOTS:** Some residents from Lake Poinsett met with the Board concerning the use of the back lots at the Lake. They had met with the Zoning Board on this also. They feel people are parking campers, and boats on these and building certain buildings that make it hard to remove snow because there is no place to push it. Some of the buildings contain living quarters also. They would like to see the Ordinance changed concerning back lots. Tom Nealon zoning officer was also present and went over the rules and what is allowed. They also stated people cross their property to get to the lake.

**ZONING:** Discussion was held on Senate bill 157 being proposed by legislature. If approved would be harder for neighbors to object to building permits. Commissioner Roe stated that if you meet setbacks the permit is issued. Commissioner Roe would like to see the set backs changed which he felt is similar to other counties. Motion by Roe to propose an Ordinance to change the set backs to one half of a mile for anything up to 7499 animal units, three fourths of a mile setback for 7500 to 9999 animal units and one mile set back for over 10,000 animal units. Seconded by Saathoff.

Roll Call Vote on motion:

Saathoff Yes

Rudebusch No

Roe Yes

Baldwin No

Noem No

Motion Failed.

**EXECUTIVE SESSION:** Motion by Rudebusch seconded by Baldwin to go into executive session at 11:45 for personnel reasons (1-25-2) (1) All members voting Aye. Motion Carried. The Chairman declared them out at 12:00

**TRAVEL REQUEST:** the Board approved the Auditor, Register of Deeds, Treasurer, Commissioners and Highway Bookkeeper to attend the quarterly meeting of the Sioux Valley Commissioners Assoc in Watertown on March 18.

**HAZARD MITIGATION GRANT:** Motion by Saathoff seconded by Baldwin to authorize the Chairman to sign the following: project compliance assurances, appointment of the applicant agent, Designation of Applicant Agent, Disclosure of lobbying Activities, Assurances-construction program and state-local assistance agreement for two projects. One is for the Castlewood School District to obtain a generator installation project and Sioux Rural Water Systems for a HMGP Booster C Emergency Generator project through the Hazard Mitigation Grant process. The County would not be liable for any of the cost. All members voting Aye. Motion Carried.

**SALARY CHANGE:** Nanci Dragt in the Director of Equalization Office would become the Office Administer at the rate of \$17.00 per hour.

**AUTOMATIC SUPPLEMENT TO REVENUE SOURCE:** Motion by Baldwin seconded by Roe to make an automatic supplement of 516.16 from a Highway Safety Grant for Sheriffs Revenue of (101-331.95) All members voting Aye. Motion Carried.

**FUEL QUOTES:** Feb. 11 in Hazel #1 Diesel Hamlin County Farmers Coop 2.14 Farmers Union 2.09 Feb. 11 in Bryant #1 Diesel Hamlin Co Farmers Coop 2.14 Farmers Union 2.09 Feb. 13 in Hayti #1 Diesel Hamlin County Farmers Coop 2.14 Farmers Union 2.09 All quotes do not contain certain taxes.

**CLAIMS PAID:**

COMMISSIONERS: Jay Baldwin mileage 10.92 Codington County Registration 24.00 Hamlin County Publishing 508.02 Jutting Grocery supp 39.13 Leland Roe mileage 16.80 Douglas Noem mileage 37.80 Randall Rudebusch mileage 28.56 Larry Saathoff mileage 35.28 Visa Website renewal 168.00 Total Gross salaries for complete dept 4975.00 benefits 1192.44 Total Commissioners expense 7035.95

AUDITOR: Codington County registration 12.00 ITC phone 50.29 Total gross salaries for complete dept 4772.83 benefits 365.11 Total Auditors expense 5200.23

TREASURER: Codington County Registration 12.00 Dakota Data Shred rental 69.16 ITC phone 96.69 Total gross salaries for complete dept 6266.43 benefits 2261.15 Total Treasurers expense 8705.43

POSTAGE COPIES: Office Peeps copy machine maint. 44.10 Neofunds postage 707.00

COLLECTION AGENCY: Noll Collection fee 68.00

STATES ATTORNEY: Delzer Law Secretary 750.00 ITC phone 87.84 Total gross salaries for complete dept 5150.20 benefits 1331.80 Total States Attorney expense 7319.84

COURT APPOINTED ATTORNEY: Bratland Law 2916.20

COURTHOUSE MAINT: Culligan water 118.75 Hayti Town water & sewer 41.50 ITC Internet 45.69 Menards supp 460.69 Northwestern Energy heat 673.68 Star Laundry floor mats two months 361.90 total gross salaries for complete dept 3196.80 benefits 1040.07 Total Courthouse Maint expense 5939.07

DIRECTOR OF EQUALIZATION: ITC phone 137.67 Office Peeps supp 425.29 Chris Schafer reimburse health insurance 169.88 Total gross salaries for complete dept 10,683.95 benefits 2499.27 Total Director of Equalization expense 13,916.06

REGISTER OF DEEDS: Codington County Registration 12.00 ITC phone 55.54 Microfilm Imaging rental 347.00 Total gross salaries for complete dept 5656.15 benefits 772.06 Total Register of Deeds expense 6842.75

SHERIFF: A&D Graphics repairs 50.00 Billion New Vehicle 32,143.00 Connecting Point repairs 395.00 Estelline Community Oil gas 829.42 Farmers Union Gas 229.63 Hamlin County Farmers Coop repairs 123.88 gas 874.42 ITC phone 281.47 Menards supp 248.86 Streichers supp 404.95 Two Way supp 160.98 Visa Supp 281.50 Total gross salaries for complete dept 24,651.59 benefits 6373.25 Total Sheriffs expense 67,047.95

JAIL: Codington County Jail 2210.00 Prairie Lakes blood tests 85.00

VETERANS SERVICE: Total Gross salaries for complete dept 950.00 benefits 249.12

LIEAP: Interlakes Community Action worker 332.17 ITC phone 52.74

NURSE: Donna Eide travel 14.00 Total gross salaries for complete dept 1782.50 benefits 874.75

AMBULANCE: Bound Tree Medical Estelline Ambulance supp 162.59 Two Way Estelline Ambulance supp 183.99

MENTALLY ILL: Lincoln County Prof service 292.62

EXTENSION: ITC phone 98.19 Office Peeps supp 266.48 Visa Supp 18.55 Total gross salaries for complete dept 2982.50 benefits 1030.70 Total Extension expense 4396.42

WEED: Brad Anderson reimburse health insurance 1000.00 travel 54.00 Roger Greenfield mileage 14.28 Hamlin Co Publishing 91.06 ITC phone 93.19 Jutting Grocery annual meeting 44.78 Ramkota Hotel Lodging 459.95 Gene Sauder travel 124.04 Assoc. of SD Weed dues 150.00 Total gross salaries for complete dept 3420.00 benefits 1079.87 Total Weed expense 6531.17

ZONING: Robbie Fedt mileage 10.92 Hamlin County Publishing 24.92 ITC phone 59.88 John Pantzke mileage 8.40 Stuart Schubloom mileage 9.24 Scott Popham mileage 6.72 Total gross Per Diem 400.00 benefits 30.60 Total zoning expense 550.68

ROAD: AT&T cell phone 71.44 Basin Construction repairs 6020.42 Gravel 5726.75 Bryant City Util 59.19 Butler repairs 5443.40 parts 2665.24 Codington County Registration 12.00 Estelline Community Oil fuel 2920.30 parts 102.88 LP 865.19 Estelline City Util 58.41 Farmers Union fuel 6054.61 LP 891.15 Hamlin Co Farmers Coop Supp 38.69 parts 34.00 LP 3923.71 Hamlin Bldg Center supp 250.28 Hayti Town water & sewer 41.50 Visa Supp 50.32 phone 1.05 Ronald Moore travel 14.00 Rodney Anderson travel 14.00 Jeff Shepherd travel 14.00 Alan Gallisath travel 14.00 Daniel Platz travel 14.00 ITC phone 141.48 J&L Welding repairs 612.64 parts 843.66 Lyle Signs supp 1235.18 Blue Tarp-Macs parts 19.74 Ottertail Power Elect 110.03 Rons Saw Sales parts 4.95 SD DOT prof serv 3452.98 Bridge Prof 581.69 SDACHS dues 275.00 W.W. Tire repairs 99.95 Wal Mart supp 6.97 Northwestern Energy Util 106.38 Total gross salaries for complete dept 44,811.40 benefits 13,687.03 Total Road expense 101,278.61

911: ITC trunking charge 374.33 Watertown City 911 fees collected sent to them 4517.70

AG BUILDING: Hayti Town water & sewer 35.50 ITC phone 82.94 Northwestern Energy heat 151.70

EMERGENCY & DISASTER: Hamlin Co Farmers Coop gas 250.72 ITC phone 155.85 Two Way Supp 547.94 Total gross salaries for complete dept 4053.70 benefits 1062.69 Total Emergency & Disaster expense 6070.90

24/7: State fee refunded 5.00

24/7 COUNTY: electronic mont refund 1.00 Connecting Point computer 1344.00 (grant) total gross salaries for complete dept 333.54 benefits 52.06

M&P: Register of Deeds Microfilm Imaging rental 245.00

BOOKMOBILE: Total gross salaries for complete dept 4326.00 benefits 471.84

WIC: Total gross salaries for complete dept 1125.00 benefits 146.34

Meeting adjourned at 12:30 pm until March 17, 2020 at 9:30 am in the Commissioners Room County Courthouse at Hayti

Douglas Noem  
Chairman of the Board

Dixie Opdahl  
Hamlin County Auditor

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